



APPLICATION FOR SFU EXTERNAL ORGANIZATION LIBRARY CARD

Address: Management, Loans Division, W.A.C Bennett Library, SFU 8888 University Drive, Burnaby, B. C. Canada, V5A 1S6 Tel: 778.782.4345 Fax: 778.782.3023 www.lib.sfu.ca

- NEW APPLICATION
RENEWAL APPLICATION
REPLACEMENT CARD APPLICATION

Please submit this form with payment by fax, mail or in person to the address noted above. Note: Outstanding charges must be paid before cards will be renewed.

I am aware of the SFU Library's regulations governing the use of the card and borrowing privileges and agree that card(s) will be used by employees of our institution only. I acknowledge that I am fully responsible for any materials that employees of the institution choose to access, send or display. I undertake to abide by Library policies (including overdue and lost material charges), regulations, and database licence agreements*, some of which may restrict access to databases and services. I acknowledge that use of the SFU Library and its computing facilities is subject to the University's Policy #GP24. I accept the need to acquaint myself, and employed users, with these rules and agree that use of the Library assumes an understanding of and agreement to conform with the rules. I undertake not to violate their prohibitions and understand that failure to do so may result in suspension of Library access.

Library privileges for External Organization borrowers are available at: http://www.lib.sfu.ca/borrow/borrow-materials/my-company-buy-card-any-employee-use

Institution's Name:
Authorized person (print):
Authorizing Signature:
Address:
Postal Code: Telephone:
e-mail: Fax:
Date:

Payment Required:
New or renewal fees: \$200 flat rate per year for 3 cards.
Lost card replacement fee: \$5.00 per card.

Payment Enclosed:
Cheque -payable to Simon Fraser University
Visa
Master Card

If you are purchasing a library card by Visa or MasterCard, please fill out this section.
Institution:
Name on Credit Card:
Credit Card Number:
Credit Card Expiry Date (month/year):

*Note: Under this agreement, users may not access licensed Electronic Resources from outside the library - Journal articles, Database indexes.