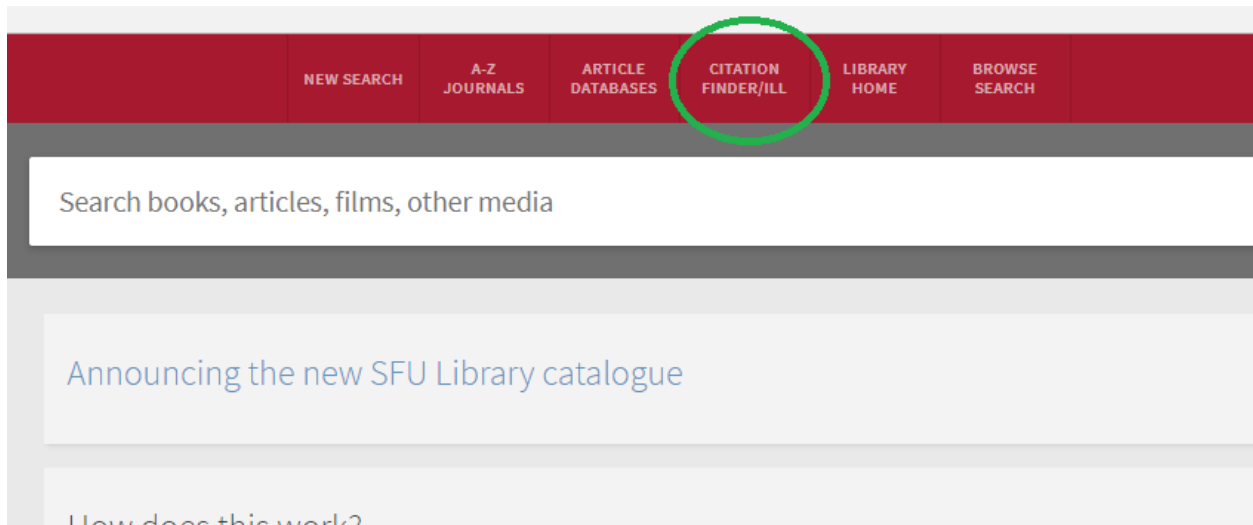


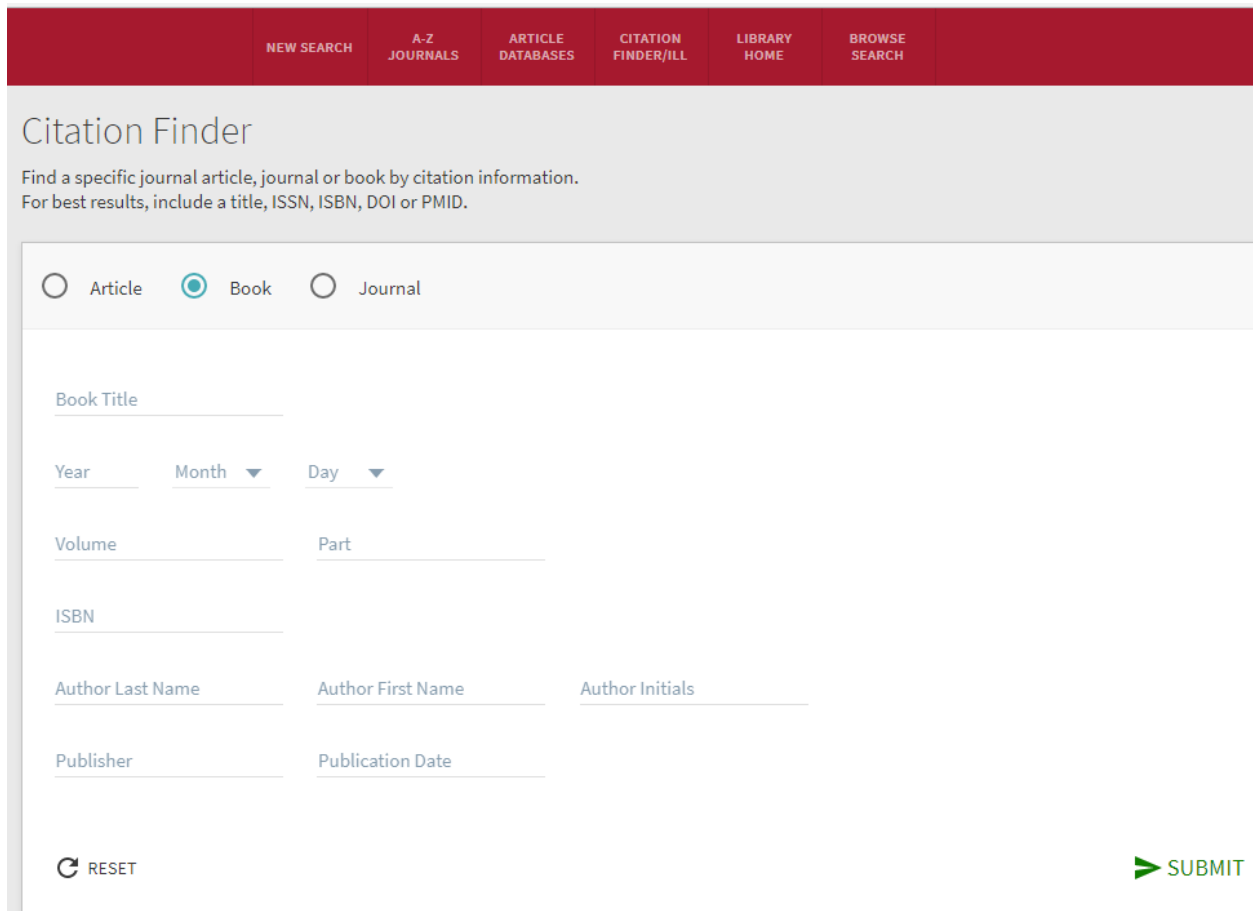
HOW TO PLACE AN INTERLIBRARY LOAN REQUEST

Login to the SFU Library Catalogue.

Click on the Citation Finder / ILL link on the top tool bar



At the next screen you will come to the Citation Finder/ILL web form. Choose the appropriate option of Article or Book. For book chapters select Article; for reports, theses, microforms, etc select Book.

A screenshot of the Citation Finder/ILL web form. The top navigation bar is dark red with white text. The links are: NEW SEARCH, A-Z JOURNALS, ARTICLE DATABASES, CITATION FINDER/ILL, LIBRARY HOME, and BROWSE SEARCH. Below the navigation bar is the title "Citation Finder" and the text "Find a specific journal article, journal or book by citation information. For best results, include a title, ISSN, ISBN, DOI or PMID." Below this is a form with three radio buttons: "Article", "Book" (selected), and "Journal". Below the radio buttons are several input fields: "Book Title", "Year", "Month" (dropdown), "Day" (dropdown), "Volume", "Part", "ISBN", "Author Last Name", "Author First Name", "Author Initials", "Publisher", and "Publication Date". At the bottom left is a "RESET" button with a circular arrow icon. At the bottom right is a "SUBMIT" button with a green arrow icon.

Fill in the Citation Finder / ILL form and click the SUBMIT button at the bottom of the form.

Citation Finder

Find a specific journal article, journal or book by citation information.
For best results, include a title, ISSN, ISBN, DOI or PMID.

Article Book Journal

Book Title
Cucina nel stile udinese

Year _____ Month ▼ Day ▼

Volume _____ Part _____

ISBN _____

Author Last Name
Marcuzzi

Author First Name
Angelina

Author Initials _____


Publisher
Casa San Quirino

Publication Date
1911

RESET

SUBMIT

The system does a look up to ensure that the SFU Library does not own the item.
At the next screen click on the Interlibrary Loans link



Cucina nel stile udinese

Angelina Marcuzzi

[Check availability >](#)

TOP

SEND TO

GET IT

E-MAIL PRINT CITATION PERMALINK EXPORT CITATION EASYBIB ENDNOTE

Get It

Your search did not match any physical resource in the library
Use the link/s below in order to request the resource from other libraries

[Interlibrary Loans](#)

[Ask a Librarian](#)

Having problems? Please contact the staff

You'll now be transferred to the final form, the Relais ILL form (Relais is the name of the ILL software). Because the user is logged in, there is no need to authenticate again – all the needed patron information is brought over from Alma to Relais. Any data that was entered in the Citation Finder / ILL form is brought over to the Relais ILL form.

Hello, Donald Taylor ([Logout](#))

Enter as much information as possible and click **Submit**.

All fields marked with an asterisk (*) are required.

Book Title: *	<input type="text" value="Cucina nel stile udinese"/>		
Author/Editor:	<input type="text" value="Marcuzzi, Angelina"/>		
ISBN 1:	<input type="text"/>	ISBN 2:	<input type="text"/>
Publication Date:	<input type="text" value="1911"/>	Edition:	<input type="text"/>
Publisher:	<input type="text"/>		
Place of Publication:	<input type="text"/>		
Patron Notes:	<input type="text"/>		
Publication Type:	<input type="text" value="Book"/>		
Need by Date: *	<input type="text" value=""/>		
Service Type:	<input type="text" value="Loan"/>	Contact Phone:	<input type="text" value="(778)782-5596"/>
Delivery Method:	<input type="text" value="Pickup"/>	Messaging Method:	<input type="text" value="E-mail"/>
Messaging Address: *	<input type="text" value="dstaylor@sfu.ca"/>		
Pickup Location: *	<input type="text" value="W.A.C. Bennett Library (Burnaby)"/>		
First Name:	<input type="text" value="Donald"/>	Surname:	<input type="text" value="TAYLOR"/>

* This copy is required by an authorized patron of Simon Fraser University for a fair dealing purpose under Canada's Copyright Act.

Fill out any further information that is required in the form, such as pick up location, need by date, etc. and click the Submit button at the bottom of the form.

Enter as much information as possible and click Submit.

All fields marked with an asterisk (*) are required.

Book Title: *	<input type="text" value="Cucina nel stile udinese"/>		
Author/Editor:	<input type="text" value="Marcuzzi, Angelina"/>		
ISBN 1:	<input type="text"/>	ISBN 2:	<input type="text"/>
Publication Date:	<input type="text" value="1911"/>	Edition:	<input type="text"/>
Publisher:	<input type="text"/>		
Place of Publication:	<input type="text"/>		
Patron Notes:	<input type="text"/>		
Publication Type:	<input type="text" value="Book"/>		
Need by Date: *	<input type="text" value="2017-10-03"/>		
Service Type:	<input type="text" value="Loan"/>	Contact Phone:	<input type="text" value="(778)782-5596"/>
Delivery Method:	<input type="text" value="Pickup"/>	Messaging Method:	<input type="text" value="E-mail"/>
Messaging Address: *	<input type="text" value="dstaylor@sfu.ca"/>		
Pickup Location: *	<input type="text" value="W.A.C. Bennett Library (Burnaby)"/>		
First Name:	<input type="text" value="Donald"/>	Surname:	<input type="text" value="TAYLOR"/>

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The ILL request has now been submitted. The patron will immediately be sent an email advising them that their ILL request has been received. This request will also include the request number for their ILL request.

Questions about Interlibrary Loans can be sent to sfuill@sfu.ca or call the general ILL telephone number 2-3625 between 8:30 am and 4:30 pm weekdays.

Further information, as well as instructions on how to place an ILL request, are at the ILL website <http://www.lib.sfu.ca/borrow/request-materials/ill/request-form>

The link to the ILL website is found under the BORROW heading on the Library's website.

Library A-Z DIRECTORY SIGN IN

FIND	HELP	BORROW	FACILITIES	ABOUT
		BORROW MATERIALS My library account / renewals Laptops + equipment Borrowing books Borrowing policies	REQUEST MATERIALS Items at SFU branches Items from other libraries (ILL) Suggest a purchase Media booking	