Position: Knowledge Mobilization Fellow, Research Meets Policy @ SFU, Knowledge Mobilization Hub
Salary: $26.50 per hour
Hours: 125 hours total, approximately 5 hours/week as needed. Remote work.
Term: March 28th – September 16th 2022.

Description: The graduate student in this temporary contract position will support the planning, implementation, and evaluation of a graduate student summer institute, Research Meets Policy @ SFU. Planning activities will include supporting the identification and invitation of presenters, developing and distributing promotional materials, refining learning objectives, refining program agenda, recruiting and selecting trainees, organizing and distributing training materials. Implementation activities will include co-hosting responsibilities such as providing technical support (troubleshooting, setting up breakout rooms), facilitating activities, note taking, and other supports as needed. Evaluation will include developing data collection tools, collecting and analyzing data, and drafting an evaluation report. Additional related duties, associated with the Knowledge Mobilization Hub, maybe assigned. The Knowledge Mobilization Fellow will report to Dr. Lupin Battersby, Knowledge Mobilization Officer, and work closely with Dr. Valorie Crooks, Professor, Department of Geography & Strategic Lead, Knowledge Mobilization, and Alison Moore, Digital Scholarship Librarian & Manager, Knowledge Mobilization Hub.

About Research Meets Policy @ SFU: RMP@SFU is a program aimed at senior research trainees on research-to-policy communication skill development. Hosted by SFU’s Knowledge Mobilization Hub, RMP@SFU is a virtual weeklong summer institute running July 18th – 22nd, 2022. The program includes four core workshops each tackling an integral aspect of the research-to-policy communication continuum, with the fifth day as a cumulative session to demonstrate learning and celebration.

SFU is committed to creating a diverse, equitable and inclusive community where all feel welcome, safe, accepted and appreciated in learning, teaching, research and work. We are privileged to do this work on the unceded, traditional territories of the the Skwxwú7mesh Úxwumíxw (Squamish), xʷməθkʷəy̓əm (Musqueam), səllilwatəɬ (Tsleil-Waututh), qíčəy (Katzie), and kʷikʷəƛ̓əm (Kwikwetlem) peoples, on whose traditional territories Simon Fraser University’s three campuses stand.

Qualifications:
• Currently enrolled in an SFU graduate program
• Significant experience and/or training in adult education
• Demonstrated familiarity with knowledge mobilization
• Demonstrated familiarity with program evaluation
• Demonstrated ability to use Zoom and Canvas as online training tools
• Demonstrated ability to work with a diverse group of learners, individually or in small groups
• Excellent organizational ability and attention to detail
• Excellent interpersonal and communication skills
• Ability to work in a team and independently
• Available July 18th – 22nd, 2022

Application must include:
• Cover letter and resume/curriculum vitae
Names of 2 academic references

All qualified candidates are encouraged to apply. Simon Fraser University is committed to employment equity and encourages applications from qualified candidates of all genders, visible minorities, persons of First Nations, Inuit, or Métis heritage, persons with disabilities, and LGBTQ2SIA+ identified persons.

Deadline:
This posting will remain open until filled, but review of applications will begin on February 28th 2022 with interviews the week of March 7th.

Please submit applications to:
Submit applications via email in one consolidated PDF document to Dr. Lupin Battersby, Knowledge Mobilization Officer, Knowledge Mobilization Hub: lupin_battersby@sfu.ca