

Position: Qualitative Data Analysis Software (QDAS) Graduate Peer, Research Commons, Simon Fraser University Library

Salary: \$26.50 per hour

Hours: Flexible: between 6 to 14 hours bi-weekly – hours will vary with workshop offerings and consultation requests

Term: Spring & Summer 2022 (ASAP to late August 2022), with possibility of extension

Description: The QDAS Graduate Peer is a paid position to develop and provide support for QDAS software for researchers in a wide range of disciplines. The QDAS Graduate Peer provides consultations in-person, over video conference, by phone, and by email to QDAS users (primarily grad students), and develops and facilitates QDAS programming (workshops, user groups). Other duties include developing documentation, guides, and relevant webpages to support QDAS services. Currently, the supported QDAS software is NVivo 12. The QDAS Graduate Peer works under the supervision of the Research Commons Librarian, in coordination with the Head, Research Commons.

We acknowledge and respect the Skwxwú7mesh Úxwumixw (Squamish), xʷməθkʷəy̓əm (Musqueam), səłlʷətaʔl (Tsleil-Waututh), qíćəy (Katzie), and kʷikʷəłə m (Kwkwetlem) peoples, on whose traditional territories Simon Fraser University's three campuses stand. By recognizing the Unceded Traditional Coast Salish territories, we aspire to create space for reconciliation through dialogue and decolonizing practices.

Minimum Qualifications:

- Currently enrolled in an SFU graduate program
- Significant experience and/or training with Qualitative Data Analysis Software
- Significant experience and/or training in qualitative methods
- Demonstrated familiarity with NVivo software (version 12)
- Demonstrated ability to train others and facilitate learning
- Demonstrated ability to work with a diverse group of learners, individually or in small groups
- Excellent interpersonal and communication skills
- Ability to work in both Mac and PC environments

The QDAS Graduate Peer is expected to

- Communicate professionally with researchers
- Develop documentation and website materials to facilitate QDAS use by SFU students, staff, and faculty from a variety of disciplines
- Provide effective facilitation of one-on-one and small group consultations

- Develop and facilitate QDAS workshops for graduate students
- Communicate effectively and in a collegial manner with Research Commons staff
- Provide appropriate documentation of workshops, consultations, and other communications
- Work well solo and as a member of team
- Be reliable and punctual

The QDAS Graduate Peer does not

- Provide course or assignment specific instruction to students
- Complete student assignments/projects or portions of assignments/projects
- Consult on research design, choosing methods for analysis, or on interpreting results of analysis
- Provide assessments or evaluations of students' work

Application Process:

Applications must include:

- Cover letter and resume/curriculum vitae

Those applicants selected for an interview will be asked to demonstrate their familiarity with NVivo.

The SFU Library commits to a continuous process of transformation to advance equity, diversity, and inclusion and to serve the cause of social justice. The [Library's Statement on Equity, Diversity and Inclusion](#) provides more information.

All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority. Simon Fraser University is committed to employment equity and encourages applications from qualified candidates of all genders, visible minorities, persons of First Nations, Inuit, or Métis heritage, persons with disabilities, and LGBTQ2SIA+ identified persons.

Deadline:

This posting will remain open until the position is filled. **Review of applications will begin immediately and continue until the position is filled.** To be given assured consideration, applications should be submitted via email in one consolidated PDF document.

Please submit applications to:

Julie Jones
Research Commons Librarian
jsj7@sfu.ca