HEAD OF ACCESS SERVICES
Full Time Continuing

Simon Fraser University Library invites applications for the position of Head of Access Services. Reporting to the Associate Dean for Learning & Research Services and based at the W.A.C. Bennett Library, Burnaby campus, this full-time continuing position provides leadership for access services across all library locations, as well as the opportunity to evaluate and develop the role of Access Services in connection with existing and emerging services and programs. The incumbent will develop a vision for the future of the unit in response to changing service models, priorities from the Library’s 2017-2021 Strategic Plan, new technologies, and other new opportunities as they arise.

This position offers a professional leadership opportunity that will be attractive to a creative and innovative individual with excellent communication skills and a user-centered focus; one who is motivated to envision and develop services for a diverse body of faculty and students.

SETTING

Ranked by respected national surveys as one of Canada’s top three comprehensive universities for the past 20 years, Simon Fraser University has also been consistently named one of British Columbia’s Top Employers in recent years, as well as one of Canada’s Top 100 employers, and one of Canada's top family-friendly employers. SFU offers more than 100 undergraduate major and joint major programs and more than 45 graduate offerings, spanning many disciplines in eight faculties, and has an international reputation for its innovative interdisciplinary and professional programs. The main, WAC Bennett Library is located on the Burnaby campus, while the Samuel and Frances Belzberg Library is on the Vancouver campus, and Fraser Library is at SFU Surrey.

The SFU Library is known for the development and implementation of innovative technology, leadership in Open Access, and excellent in-person and online user services. We serve an ethnically diverse student population, most of whom live off-campus and work part-time while attending university. SFU Library collaborates broadly with other institutions through membership in the Canadian Association of Research Libraries, the Association of Research Libraries, and regional consortia. For more information, see our web site at http://www.lib.sfu.ca/.

The Access Services division includes circulation and public services, stacks management, reserves processing, and the SFU Library Maker Commons. The division includes the Head, one Librarian, one Loans Supervisor, and 20 continuing FTE plus student assistants.
ASSIGNMENT

- Develop, coordinate, and communicate goals, priorities, and procedures for the current and future roles of access services, in collaboration with colleagues at Belzberg, Fraser, and Bennett libraries;
- Explore and develop user-centered services in partnership with related existing and emerging divisions within the Library, in response to changing user needs and new opportunities;
- Recruit, hire, and manage staff in collaboration with the Loans Supervisor and others;
- Maintain awareness of trends and technologies related to access services, and trial and recommend technologies and services as appropriate;
- Act as the SFU Library liaison to the Center for Students with Disabilities and other units as appropriate, and ensure that library policy and practice serves to maximize accessibility of library collections;
- Collaborate with the Makerspace Librarian, the Associate Dean for Learning & Research Services, and others to develop the services and programs of the SFU Library Maker Commons, opening Spring 2019;
- Serve as an active member of library leadership teams and participate in planning and development activities for the library;
- Participate in appropriate professional activities at the local, regional, or national level;
- Advance the values and goals outlined in the Library’s Strategic Plan, including diversity, equity, and inclusion.

QUALIFICATIONS

Required:
- MLIS or equivalent from an accredited institution;
- Minimum of 5 years professional library experience including supervisory or leadership experience;
- Demonstrated thorough understanding of access service functions and integrated library systems;
- Demonstrated ability to lead, motivate, manage, and develop staff;
- Demonstrated commitment to a user-centered service focus and to the provision of access services to a diverse body of users;
- Superior interpersonal and intercultural skills;
- Excellent written and oral communication skills.

Desired:
- Thorough knowledge of university teaching and research practices as they relate to library collections and resources;
- Experience in financial management in an academic library context;
- Experience in planning and implementing new library systems and services.

TERMS OF APPOINTMENT

This is a full time continuing Library Division Head position, beginning July 1, 2018.
Librarians and Division Heads are members of the SFU Faculty Association. Terms, conditions and benefits of employment are outlined in the Collective Agreement:
http://www.sfu.ca/content/dam/sfu/faculty-relations/home/CA.pdf

The successful applicant will be appointed at a Division Head salary level commensurate with his or her experience and qualifications. SFU Librarian salary scales can be viewed here
http://www.sfu.ca/content/dam/sfu/faculty-relations/collective-agreement/July%201%2C%202017%20Salary%20Scale%20Increases.pdf

All qualified candidates are encouraged to apply; however Canadians and permanent residents will be given priority. Simon Fraser University is committed to employment equity and encourages applications from qualified candidates of all genders, including visible minorities, persons of Aboriginal heritage, persons with disabilities, and LGBTQ-identified persons.

Under the authority of the University Act, personal information that is required by the University for academic appointment competitions will be collected. For further details see:
http://www.sfu.ca/vpacademic/faculty_openings/Collection_Notice.html

**TO APPLY**

To be given assured consideration applications must be submitted by email in one consolidated PDF document with cover letter, curriculum vitae and three references by 09:00 AM on Monday, March 12, 2018 to:

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W.A.C. Bennett Library Email: library@sfu.ca
Simon Fraser University

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