

# Catalogue Search Tips

## Moninder Lalli

Librarian: Sociology/Anthropology | Gender, Sexuality, and Women's Studies | Labour Studies | Graduate Business

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Oct. 2017

## **CHANGES to Catalogue Search Since May 2017**

- **Sign in** with **SFU Computing ID/password** to:
  - **View your Library record** (to renew books online)
  - **Place a hold** on a book that is signed out
  - **Transfer a book** from another branch
  - Request an **Inter-Library Loan**
  - **Create an E-Shelf** of favorite books
  - **Set up email alerts** of your searches

# Sign-in where it says "Guest" (top right)

SFU LIBRARY  
CATALOGUE

NEW SEARCH A-Z JOURNALS ARTICLE DATABASES CITATION FINDER LIBRARY HOME BROWSE

Guest

Search books, articles, films, other media

Everything

ADVANCED SEARCH

BACK TO RESULTS LIST

**Sign in to "recall book" or "place it on hold"**  
**(use SFU Computing ID/Password)**



BOOK  
**Using software in qualitative research : a step-by-step guide**  
Christina Silver Ann Lewins  
Los Angeles SAGE 2014  
Checked out from W.A.C. Bennett Library (Burnaby) Stacks (H 61.3 L49 2014)

TOP  
SEND TO  
GET IT  
DETAILS  
LINKS  
VIRTUAL BROWSE

Send to

EXPORT BIBTEX EXPORT RIS REFWORKS ENDNOTE EASYBIB CITATION PERMALINK PRINT E-MAIL

Get It

Sign-in for more options **Sign in**

REQUEST OPTIONS:

W.A.C. Bennett Library (Burnaby) Stacks H 61.3 L49 2014  
[Hide Details](#)

(1 copy, 0 available, 0 requests)

1 - 1 of 1 Records

BARCODE	TYPE	POLICY	DESCRIPTION	STATUS
39345019687346	Book	Loanable		On loan until 2017/09/15 23:59:00 PDT

# “Advanced” Search for Flexibility in Searching

SFU LIBRARY  
CATALOGUE

NEW SEARCH

A-Z  
JOURNALS

ARTICLE  
DATABASES

CITATION  
FINDER / ILL

...



G

## ADVANCED SEARCH

Search for:  Catalogue  Course Reserves

BASIC SEARCH

Change "Resource Type" to "Books"

Any field contains (employee OR worker) AND (motivat

Resource Type  
Books

AND Any field contains

Language  
Any language

+ ADD A NEW LINE

CLEAR

### Search Syntax

- put "same meaning" words in a bracket
- use a capital "OR" for "same meaning" words
- use a capital "AND" for "different meaning" words

→ Any field contains

(employee OR worker) AND (motivation OR satisfaction)

SEARCH

## Catalogue Search for “**Known**” Books or Journals

Choose, “**Catalogue Search**” tab

- Click on “**Catalogue**”

Choose, “**Advanced Search**” option

- Change, “**Any field**” to “**Title**”
- Change, “**Contains**” to “**Starts with**”
  - Enter, “**Title of the book**” (or a journal name)

Choose, “**Material Type**” of “**Books**” (or Journals)

# Catalogue Search for a "Known" Book

SFU LIBRARY  
CATALOGUE

NEW SEARCH

A-Z  
JOURNALS

ARTICLE  
DATABASES

CITATION  
FINDER/ILL

...



Title starts with

Title of Book

Resource type,  
"Books"

Title ▼ starts with ▼

Broadening the scope of human trafficking

Resource Type  
Books ▼

AND ▼ Any field ▼ contains ▼

Language  
Any language ▼

+ ADD A NEW LINE

↻ CLEAR

Publication Date  
Any year ▼

→ Title starts with Broadening the scope of human trafficking

SEARCH



# Catalogue Search - Books by an "Author"

SFU LIBRARY  
CATALOGUE

NEW SEARCH

A-Z  
JOURNALS

ARTICLE  
DATABASES

CITATION  
FINDER/ILL

...

Author/creator is (exact)

Cours

Last name, First name

Resource Type,  
"Books"

Author/creator ▼ is (exact) ▼

Butler, Judith

Resource Type  
Books ▼

AND ▼ Any field ▼ contains ▼

Language  
Any language ▼

+ ADD A NEW LINE

↻ CLEAR

Publication Date  
Any year ▼

→ Author/creator *is (exact)* Butler, Judith

🔍 SEARCH

## **“Search Syntax”** for Catalogue Search When Searching for “Topics”


**Use a capital “OR”** to connect words with **same** or similar meaning

- women **OR** girls

**Use a capital “AND”** to connect words with **different** meaning

- women **AND** rights





**“Search Syntax”** for Catalogue Search  
When Searching for **“Topics”**

- (women **OR** girls) **AND** rights
- (employees **OR** workers) **AND**  
(motivation **OR** job satisfaction)

# “Search Syntax” for Catalogue Search

SFU LIBRARY  
CATALOGUE

NEW SEARCH

A-Z  
JOURNALS

ARTICLE  
DATABASES

CITATION  
FINDER/ILL

...

(employee **OR** worker)

**AND**

(motivation **OR** job satisfaction)

Any field ▼ contains ▼ employee **OR** worker

AND ▼ Any field ▼ contains ▼ motivation **OR** job satisfaction

AND ▼ Any field ▼ contains ▼

+ ADD A NEW LINE

↻ CLEAR

→ Any field *contains* employee **OR** worker  
AND Any field *contains* motivation **OR** job satisfaction

Resource Type

Books ▼


Language

Any language ▼

Publication Date

Any year ▼

🔍 SEARCH



**“Search Syntax”** for Catalogue Search  
When Searching for **“topics”**

**child care**

**AND**

government

**AND**

(policy **OR** policies)

# Catalogue Search for "Topics" (Books)

SFU LIBRARY  
CATALOGUE

NEW SEARCH

A-Z  
JOURNALS

ARTICLE  
DATABASES

CITATION  
FINDER/ILL

LIBRARY  
HOME

BROWSE  
SEARCH



child care  
AND  
government  
AND  
(policy OR policies)

Catalogue  Course Reserves

Choose,  
"Resource  
Type", Books

Any field ▼ contains ▼ child care

AND ▼ Any field ▼ contains ▼ government

AND ▼ Any field ▼ contains ▼ policy OR policies

Resource Type

Books ▼

Language

Any language ▼

Publication Date

Any year ▼

+ ADD A NEW LINE

↻ CLEAR

→ Any field contains child care AND Any field contains government  
AND Any field contains policy OR policies

SEARCH

Refine results

Expand results beyond  
Library collection

PAGE 1 6,653 Results

Save search

Personalize



BOOK

Do the perils of universal child care depend on the child's age?

/ Michael J. Kottelenberg, Steven F. Lehrer.

Michael J. Kottelenberg author Steven F. Lehrer (Steven Fredrick) 1972- author Canadian Labour

# Use “Limit” by “Subject” to Narrow Down Results

## Limit by "Subject"

The screenshot displays a library search interface. On the left, a sidebar lists various subjects with their respective result counts. The 'Employee Motivat...' and 'Job Satisfaction' categories are highlighted in yellow. Red arrows point from these categories to the search results on the right. The search results are numbered 5, 6, and 7. Item 5 is a book titled 'Strategic reward and recognition : improving employee performance through non-monetary incentives / John G Fisher.' Item 6 is a book titled 'The psychology of employee empowerment : concepts, critical themes and a framework for implementation / by Rozana Ahmad Huq.' Item 7 is a book titled 'VALUING PEOPLE TO CREATE VALUE AN INNOVATIVE APPROACH TO LEVERAGING MOTIVATION AT WORK' by Herve Mathe Xavier Pavie; Marwyn O'Keeffe. The 'Work motivation' book by Gary P. Latham is also highlighted in yellow. A 'Subject' dropdown menu is visible at the top left of the search results area.

**Subject** ^

- Electronic Books (4,747)
- Electronic book... (2,335)
- General (1,980)
- Business & Econ... (1,828)
- Economics (1,679)
- Business (1,557)
- Management (873)
- Economics/Manag... (840)
- Psychology (829)
- Leadership (417)
- Employee Motivat... (394)**
- Goal setting in per... (335)
- Personnel manag... (268)
- Employees (252)
- Organizational be... (236)
- Job Satisfaction (170)**
- Incentives in indu... (120)
- Human Resources... (107)
- Employee compet... (102)

**Work motivation : history, theory, research, and practice / Gary P. Latham.**  
Gary P Latham  
2 versions of this record exist. See all versions >

5 **Strategic reward and recognition : improving employee performance through non-monetary incentives / John G Fisher.**  
John G. Fisher author  
Online access >

6 **The psychology of employee empowerment : concepts, critical themes and a framework for implementation / by Rozana Ahmad Huq.**  
Rozana Huq author  
Farnham, Surrey ; Burlington, VT : Gower 2015  
Online access >

7 **VALUING PEOPLE TO CREATE VALUE AN INNOVATIVE APPROACH TO LEVERAGING MOTIVATION AT WORK**  
Herve Mathe Xavier Pavie; Marwyn O'Keeffe  
2 versions of this record exist. See all versions >

8 **BOOK**



# Link to Electronic Book



BOOK

**Strategic reward and recognition : improving employee performance through non-monetary incentives / John G Fisher.**

John G. Fisher author

[Online access](#) >

TOP

SEND TO

VIEW IT

DETAILS

LINKS

Send to



**Email Library Record for book  
Look up the "citation style"  
(APA, MLA, Chicago)**

View It

Full text available at: [MyiLibrary](#)

Public notes:

Full text - Single user access.

**Link for full-text of book  
("Sign-in" with SFU Computing ID  
and Password)**

# Email Record. Find "Citation Style"



BOOK

**Strategic reward and recognition : improving employee performance through non-monetary incentives / John G Fisher.**

John G. Fisher author

[Online access](#) >

TOP

SEND TO

VIEW IT

DETAILS

LINKS

Send to



**Email Library Record for book  
Look up the "citation style"  
(APA, MLA, Chicago)**

View It

Full text available at: [MyiLibrary](#)

Public notes:


Full text - Single user access.

**Link for full-text of book  
("Sign-in" with SFU Computing ID  
and Password)**



# Within a Record for a Book, Click on “Subjects” for More Books on Same Topic

← BACK TO RESULTS LIST

 **BOOK**  
**Broadening the scope of human trafficking research : a reader**  
Erin C. Heil editor.; Andrea J. Nichols editor.  
Durham, North Carolina : Carolina Academic Press 2017  
Available at W.A.C. Bennett Library (Burnaby) Stacks (HQ 281 B744 2017)

TOP  
SEND TO  
GET IT  
DETAILS  
LINKS  
VIRTUAL BROWSE

Send to \_\_\_\_\_

E-MAIL PERMALINK CITATION PRINT ENDNOTE EASYBIB EXPORT RIS REWORKS EXPORT BIBTEX

Get It \_\_\_\_\_

REQUEST OPTIONS: [Place a hold](#) / [Digitization](#) / [Interlibrary Loans](#) / [Ask a Librarian](#)

W.A.C. Bennett Library (Burnaby) Stacks HQ 281 B744 2017 [Locate](#)  
[Hide Details](#)  
(1 copy, 1 available, 0 requests)

1 - 1 of 1 Records

BARCODE	TYPE	POLICY	DESCRIPTION	STATUS
39345020147751	Book	End of Term		Item in place

Details

**Title** Broadening the scope of human trafficking research : a reader  
**Author** Erin C. Heil editor. >  
Andrea J. Nichols editor. >  
**Subjects** Human trafficking -- Research  
**Description** Part 1. Human trafficking in multifaceted forms: Human trafficking in American prisons: forced labor and the law in the for-profit corrections environment / Kelly Lyon Johnson and Alana Van Gundy. Global inequality and human trafficking: the organ and tissue trade / Andrea J. Nichols. Child exploitation for labor and sex / Suman Kakar. Trafficking in persons: the use of children in armed conflict / Roos Haer. Intercountry adoption and child trafficking / Erin C. Heil. Pickpocketing and begging as forms of trafficking in persons / Iveta Cherneva. Servile/forced marriages in the context of human trafficking / Suman Kakar -- Part 2. Sex trafficking vulnerability: identity-based oppression and socio-structural factors: On the fringes: black women and domestic human trafficking / Cassandra M. ...

Click on "Subjects" link for more books on the same topic.

# “Browse” Subject Headings (“Browse” Tab)

SFU LIBRARY  
CATALOGUE

NEW SEARCH

A-Z  
JOURNALS

ARTICLE  
DATABASES

CITATION  
FINDER

LIBRARY  
HOME

BROWSE



Guest

Browse by subject ▼

human trafficking



Choose "Browse"

Human trafficking	43 records
Human trafficking (FAST)	25 records
Human trafficking (FAST LCSH)	6 records
Human Trafficking (FAST MESH)	1 record
Human trafficking (LCSH) See: Child trafficking -- Great Britain, Human trafficking	
Human trafficking (LCSH FAST)	1 record
Human trafficking -- Africa	1 record
Human trafficking -- Africa (LCSH)	3 records



# “Browse by Call Number” (Browse Tab)

SFU LIBRARY  
CATALOGUE

Browse by "Call Number"

ALS

ARTICLE  
DATABASES

CITATION  
FINDER/ILL

LIBRARY  
HOME

BROWSE  
SEARCH

Browse by Library of Congress call numbers ▼

HQ 281

Enter, "beginning letters & numbers" of a call number

Female sex trafficking in Asia : the resilience of patriarchy in a changing world / Vidyamali Samarasinghe.  
Vidyamali Samarasinghe; 2008

Call no.  
HQ 281 S26 2008

Sex trafficking prevention : a trauma-informed approach for parents and professionals / Savannah J. Sanders.  
Savannah J Sanders; 2015

Call no.  
HQ 281 S267 2015

# “Citation Finder/ILL” (Inter-Library Loan) for Books or Articles Not at SFU Library

SFU LIBRARY  
CATALOGUE

NEW SEARCH

A-Z  
JOURNALS

ARTICLE  
DATABASES

CITATION  
FINDER / ILL

...



Search for:  Catalogue  Course Reserves

## Citation Finder / Inter-Library Loan

To request books, journal articles, films, etc. that are NOT owned by SFU Library

Title ▼ is (exact) ▼ |

Resource Type

Books ▼



# Questions?

## ➤ Moninder Lalli

Librarian: Sociology/Anthropology | Gender, Sexuality, & Women's Studies |  
Labour Studies | Graduate Business

[moninder\\_lalli@sfu.ca](mailto:moninder_lalli@sfu.ca)

## ➤ Ask a Librarian

(<http://www.lib.sfu.ca/help/ask-us>)