Catalogue Search Tips

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CHANGES to Catalogue Search Since May 2017

- **Sign in** with **SFU Computing ID/password** to:
  - View your Library record (to renew books online)
  - Place a hold on a book that is signed out
  - Transfer a book from another branch
  - Request an Inter-Library Loan
  - Create an E-Shelf of favorite books
  - Set up email alerts of your searches
Sign-in where it says “Guest” (top right)

Sign in to “recall book” or “place it on hold” (use SFU Computing ID/Password)
“Advanced” Search for Flexibility in Searching

Search Syntax:
- put "same meaning" words in a bracket
- use a capital "OR" for "same meaning" words
- use a capital "AND" for "different meaning" words

Search Example:
(employee OR worker) AND (motivation OR satisfaction)
Catalogue Search for “Known” Books or Journals

Choose, “Catalogue Search” tab

• Click on “Catalogue”

Choose, “Advanced Search” option

• Change, “Any field” to “Title”

• Change, “Contains” to “Starts with”

• Enter, “Title of the book” (or a journal name)

Choose, “Material Type” of “Books” (or Journals)
Catalogue Search for a “Known” Book

Title starts with

Title of Book: Broadening the scope of human trafficking

Resource type, "Books"
Catalogue Search - Books by an “Author”

Author/creator is (exact) | Last name, First name | Resource Type, "Books"

Author/creator ▼ is (exact) ▼ Butler, Judith

AND ▼ Any field ▼ contains ▼

Resource Type
Books

Language
Any language

Publication Date
Any year

SEARCH
Choose "Catalogue Search" tab

Choose "Catalogue Search Syntax" for Catalogue Search When Searching for "Topics"

Use a capital "OR" to connect words with same or similar meaning

- women OR girls

Use a capital "AND" to connect words with different meaning

- women AND rights
“Search Syntax” for Catalogue Search
When Searching for “Topics”

• (women OR girls) AND rights

• (employees OR workers) AND
  (motivation OR job satisfaction)
“Search Syntax” for Catalogue Search

(employee OR worker) AND (motivation OR job satisfaction)
"Search Syntax" for Catalogue Search
When Searching for "topics"

child care
AND
government
AND
(policy OR policies)
Catalogue Search for “Topics” (Books)

child care AND government AND (policy OR policies)

Choose, "Resource Type", Books

6,653 Results
Use “Limit” by “Subject” to Narrow Down Results
Link to Electronic Book

Email Library Record for book
Look up the "citation style" (APA, MLA, Chicago)

Link for full-text of book
("Sign-in" with SFU Computing ID and Password)
Email Record. Find “Citation Style”

Email Library Record for book
Look up the "citation style"
(APA, MLA, Chicago)

Link for full-text of book
("Sign-in" with SFU Computing ID and Password)
Within a Record for a Book, Click on “Subjects” for More Books on Same Topic
"Browse" Subject Headings ("Browse" Tab)

- Human trafficking (FAST) 25 records
- Human trafficking (FAST LCSH) 6 records
- Human Trafficking (FAST MESH) 1 record
- Human trafficking (LCSH) See: Child trafficking -- Great Britain, Human trafficking
- Human trafficking (LCSH FAST) 1 record
- Human trafficking -- Africa 1 record
- Human trafficking -- Africa (LCSH) 3 records
“Browse by Call Number” (Browse” Tab)

Browse by "Call Number"

Enter, "beginning letters & numbers" of a call number
“Citation Finder/ILL” (Inter-Library Loan) for Books or Articles Not at SFU Library

Citation Finder / Inter-Library Loan
To request books, journal articles, films, etc. that are NOT owned by SFU Library
Questions?

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- Ask a Librarian
  (http://www.lib.sfu.ca/help/ask-us)