Simon Fraser University Library invites applications for a Limited Term Reference Librarian position at the Surrey campus, with possibility of also working at Burnaby and Vancouver campuses. The dates for this term position is end of August 2017 through April 2018. Hours will be part time and schedule may vary depending on location and semester needs.

The incumbent will be responsible for providing in-person and online research help and instruction in all disciplines and for contributing to projects. This position will be attractive to a very adaptable and innovative individual with excellent communication and collaborative skills and a strong public service focus; one who is highly motivated to embrace new technologies and to provide services to faculty and students.

**SETTING**

Ranked by respected national surveys as one of Canada’s top three comprehensive universities for the past 20 years, Simon Fraser University has also been named one of British Columbia’s Top Employers for 2016, as well as one of Canada’s Top 100 employers, and one of Canada's top family-friendly employers. SFU offers more than 100 undergraduate major and joint major programs and more than 45 graduate offerings, spanning many disciplines in eight faculties, and has an international reputation for its innovative interdisciplinary and professional programs. The university has three campuses, in Burnaby, Surrey and Vancouver; the main WAC Bennett Library is in Burnaby, Belzberg Library is in Vancouver, and Fraser Library is in Surrey.

The SFU Library is known for the development and implementation of innovative technology, as well as for excellent in-person and online user services. Our 2017 – 2021 Strategic Plan will guide priorities during the next five year period. We serve an ethnically diverse student population, most of whom live off-campus and work part-time while attending university. For more information, see our web site at www.lib.sfu.ca

**ASSIGNMENT**

Successful candidates will:

- provide in-person and online research help in all disciplines as a member of a team serving students and faculty in an active research environment
- provide instruction on research skills and the use of information resources through individual consultations, instruction, and the provision of research help guides
- work individually or with other library staff on projects
- develop professional knowledge and skills on a continuing basis.
QUALIFICATIONS

- MLIS or equivalent from an accredited institution in hand by start date
- Broad knowledge of print and electronic resources for a wide variety of disciplines required
- Excellent oral and written communication and interpersonal skills required
- Experience in web page creation and/or design required
- Demonstrated skill in planning and delivering instruction required
- Demonstrated ability to master research tools and information sources thoroughly and quickly required
- Demonstrated ability to assist students and faculty from a variety of disciplines in a busy research environment
- Demonstrated ability to work effectively in a collegial team environment
- Superior interpersonal and intercultural skills
- Excellent written and oral communication skills
- Chat reference experience an asset.

TERMS OF APPOINTMENT

This limited term librarian position is available from the end of August 2017 through April 2018. The position will include weekday, evening and weekend hours. Current schedule includes Sundays, Tuesdays and Wednesdays at the Surrey campus, but is subject to change. Exact dates and schedules will be discussed with the successful candidate.

Librarians and Division Heads are members of the SFU Faculty Association. Terms, conditions and benefits of employment are outlined in the Collective Agreement: http://www.sfu.ca/content/dam/sfu/faculty-relations/home/CA.pdf

As this is an entry-level position, the SFU Library gives preference to applications from qualified individuals at the Librarian 1 level (i.e. with less than two years professional experience). SFU Librarian salary scales can be viewed on p.133 of the Collective Agreement.

All qualified candidates are encouraged to apply; however Canadians and permanent residents will be given priority. Simon Fraser University is committed to employment equity and encourages applications from all qualified women and men, including visible minorities, aboriginal people and persons with disabilities.

Under the authority of the University Act, personal information that is required by the University for academic appointment competitions will be collected. For further details see: http://www.sfu.ca/vpacademic/faculty_openings/Collection_Notice.html

TO APPLY

To be given assured consideration applications must be submitted by email in one consolidated PDF document with cover letter, curriculum vitae and three references by 9am PDT on July 31, 2017 to:

Susie Smith
Library Management Office
W.A.C. Bennett Library
Simon Fraser University

Phone: 778-782-4658
Fax: 778-782-3023
Email: library@sfu.ca

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