



Position: Research Data Peer, Research Commons, W.A.C. Bennett Library, Simon Fraser University

Description: The Research Data Peer is a paid position providing support for research data management services at Simon Fraser University including the provision of support for data management planning, data collection, data discovery, data analysis, metadata creation and quality assurance around data deposit. Reporting to Carla Graebner, Research Data Services Librarian, the Research Data Peer will work closely with the Library's Data Services team.

Qualifications:

- Currently enrolled in an SFU Graduate Program
- Experience working with data in a research setting
- Familiarity with research data management best practices including preservation and metadata standards
- Experience with software tools associated with data analysis and data visualization
- Experience in working with confidential and/or sensitive data
- Demonstrated ability to work with researchers individually and in groups
- Excellent interpersonal and communication skills
- Interest in scholarly communication and open science

The Research Data Peer is expected to:

- Communicate professionally with researchers
- Assist with data deposit into Radar, SFU's Research Data Repository or other discipline specific repositories
- Assist researchers in cleaning and preparing their data for deposit
- Work with researchers to facilitate understanding in regards to research data management
- Develop and facilitate workshops in research data management for qualitative data analysis
- Undertake research data management projects at the direction of the Research Data Services Librarian
- Provide administrative documentation of workshops, consultations, and other work in a timely manner
- Be reliable and punctual
- Refer as necessary

The Research Data Peer for Data Management does not:

- Provide course or assignment specific instruction to students
- Develop or advise on experimental designs for students/faculty or staff
- Complete student assignments/projects or portions of assignments/projects
- Provide assessments or evaluations of students' work
- Allow any political, social, educational, philosophical, or other biases or preferences to have a part in his or her consultation relationships with researchers

Salary: \$24.01 per hour (includes 4% in lieu of vacation)

Hours: Flexible – hours will vary with workshop offerings and consultation requests

Term: Fall 2017

Application Process:

Applications must include:

- cover letter and resume/curriculum vitae
- names of 2 academic references

Deadline:

Applications are due July 4th, 2017 but the posting will remain open until the position is filled. To be given assured consideration, applications should be submitted via email in one consolidated PDF document.

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