

## **Collections Management Activity Report September 2010**

### **Budget and Finance**

Through SFU Finance, forward purchased an additional \$1millionUSD when exchange rate was favorable

Continued tracking budget implications of upgrades, cancellations, new orders and other renewal changes for 2011/12 budget

Began list of independent subscriptions to consider for cancellation in 2012, as new title lists for journal packages became available

### **Access and Resources**

Gwen convened a meeting with liaison librarians Sept 1 to provide an update on the Coutts transition, and to discuss e-book acquisition strategies in light of our usage of previously purchased packages. The group agreed to pursue a pilot project for e-book purchasing this year using a patron-driven acquisitions model. A small task group was struck to scope out the pilot and will report back to the larger group.

Collections staff responded to a number of faculty queries about e-resources being used as course readings, either textbooks or recommended readings, and provided information about best avenues of access for students.

Ran trials for the following products:  
Political Science Complete

New Resources:

InCites from Thomson Reuters – a bibliometric tool, was evaluated, selected and funded by VP Research office, with input and license negotiation from Library

Christine, Sandra and Serials staff updated CUFTS resource lists, and updated CUFTS holdings statements in response to error reports, as usual

Sandra continued review and negotiation of licenses for new electronic products

Sandra worked on populating Sushi and Counter Records in the ERM and corresponded with providers to set up SUSHI feeds as necessary.

### **Scholarly Communication**

Planning activities for Open Access week, October 18-24

### **Course Assessments & External Reviews**

Course assessments were completed for the following:

- GSWS 402, 403
- POL 452

### **Meetings with Vendors**

Gwen had teleconference with Library Relations Manager from Duke University Press as part of research for e-book paper

Gwen and Leslie met with account representative from Coutts regularly for updates on transition and as questions arose

Gwen and Rebecca Dowson met with product representative from Gale/Cengage

Gwen met with account manager and visiting VP from Elsevier

### **New Journal/Product Price Queries, Orders, and Cancellations**

Christine provided 9 price quotes to liaison librarians

### **New Journal or STO (Product) Orders**

Christine sent 9 new orders or re-instatements to Acquisitions

### **New Journal Backfile orders**

None sent to Acquisitions

### **Upgrade of titles from Print or Print+Online to Online Only**

28 sent to Acquisitions

### **Journals (Products) /Cancellations**

83 sent to Acquisitions (in time for EBSCO's deadline for fall renewals)

### **Cessations or Closed records**

None reported this period

### **Other**

**Christine:** Monitored lib-ejadmin during Sandra's vacation and followed up on access problems as required; worked with Acquisitions to have access reminders for new online products directed to them; had a conference session review from 2010 NASIG conference published in newsletter, available at <http://digitalcommons.usu.edu/nasig/vol25/iss3/>.

**Leslie:** Began learning Collections librarian duties; attended meeting of Senate Committee on Undergrad Studies; reviewed list of missing books (from Loans) and decided on replacements as required; began fielding New Book Requests from web form; updated web instructions on book ordering for liaison librarians; responded to many questions from liaison librarians about Coutts transition and new procedures, and liaised with Acquisitions as required; continued regular liaison role for Biological Sciences, including reference and instruction; trained 2 new liaison librarians on book ordering on OASIS; attended training session for online curriculum management system.

**Sandra:** Attended ProQuest webinar on new platform (public services); attended ProQuest webinar on admin module for new platform; attended a Wiley Online Library customer administration webinar; attended Katy Nelson (UVIC) presentation on library services for mature students; on vacation Sept 7 – Oct 3 (Spain & Morocco).

**Gwen:** Met with 2 new liaison librarians for orientation to Collections Management duties; attended ProQuest webinar on new platform (public services); worked with Criminology to produce information for library proposal required by Chair; met with Tony Power about budget

for CLC acquisitions; attended meeting of Senate Grad Studies Curriculum Committee; convened initial meeting of patron-driven e-book task group; attended new faculty and research reception hosted by VP Research; presented paper at E-book Symposium at Vancouver Island University "E-books with a side of print: a case study from SFU Library"; teleconference with tax accountant at PWC who is working on SFU's HST-related questions; attended meeting of IR Migration task group; attended training session for online curriculum management system.

**All:** attended "welcome back party" for Library staff

**Priorities for October**

Coutts profile backruns and beginning of modifications to new approval profiles  
Open Access Week activities