



## *New for Fall 2006:*

### **LANDSCAPED PAGES**

**Until further notice of a decision on thesis regulations  
by the University's Senate Grad Studies Committee...**

**The Library Thesis Office will  
NOT BE ENFORCING  
the 1997 regulation requiring  
portrait oriented page numbers on landscaped pages.**

- Page numbers will still have to be perfectly sequential with the regular pages.
- Numbering location of bottom centered and bottom right page numbers, when landscaped, will be acceptable provided that the number is **no less than 1/2 inch (1.25 cm) from the edge of the printed page.**
- **On-screen setting:** File/page setup/layout/footer/ from edge: **0.6 in/1.27 cm.**
- **Top page number/running head users:** If top right numbers, and any running head, when landscaped, appear on the binding edge of the page (left side when page is collated with other pages), these should simply be cut from the header and pasted into the footer, so that they appear running upward on the right side.

**Portrait-oriented numbers are therefore now optional, until further notice.**

- If you wish to maintain these, instructions can be found at:  
<http://www.lib.sfu.ca/researchhelp/writing/thesesformatting/LandscapePages.doc>

**Acceptable page number locations?  
See following pages.**

**Bottom Centre:**  
**Acceptable**

**Bottom Right:**  
**Acceptable**

**Top Right**  
**NOT Acceptable**

**Top Right RunningHead and page number**  
**NOT Acceptable**

**Top Right RunningHead and page number  
lowered in the margin  
NOT Acceptable**

## **Acceptable**

### **Running Head adjustment for landscaped pages**

#### **Instructions:**

**Cut running head from header.**

**Paste into footer**

**Delete page number from header**

**Insert page number in footer on right**

**(Insert/page number/)**